

**MINUTES OF THE ANNUAL MEETING OF HARDEN VILLAGE COUNCIL
HELD ON 11th MAY 2023 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Kay Kirkham
Cllr Falak Ahmed
Cllr Alun Kitsell
Cllr Richard Smith
Cllr Haydn Cavanagh
Ken Eastwood (Clerk)

1/05/23 Election of Chair and Vice-Chair

It was proposed that Cllr Bryan be elected as Chair for 2023/24 by Cllr Kirkham, voted unanimously. It was proposed that Cllr Kirkham be elected as Vice Chair for 2023/24 by Cllr Bryan, voted unanimously.

2/05/23 Apologies for Absence

Apologies were received from Cllr Stephen Leather. The reason for absence was approved.

3/05/23 Disclosures of Interest

None.

4/05/23 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 13th April, 2023 were proposed as a correct record by Cllr Kirkham.
- b) The outstanding issues report was duly noted.

5/05/23 Appointment of Representatives to Outside Bodies and Project Teams

Resolved: To make the following appointments: -

- YLCA Branch meeting representative – Cllr Kirkham
- Parish Council Liaison representative – Cllr Smith
- Allotments project team – Cllrs Cavanagh, Kitsell and Bryan
- Green Action Group – Cllr Cavanagh

6/05/23 Annual Resolutions

Resolved: To renew authorisation for Cllrs Kirkham and Kitsell to inspect any land and/or premises which the Council has a right or duty to inspect, as lead Councillors for planning issues.

7/05/23 Acceptance of Office

Resolved: To extend the period within which Councillors are required to sign a declaration of acceptance of office to 8th June, 2023.

8/05/23 Annual Review of Standing Orders, Financial Regulations and Policies

Resolved: To note the annual review of Standing Orders, Financial Regulations, Policies and related documents undertaken by the Clerk and to confirm as satisfactory.

(Existing policies can be viewed via the Council's website at <https://hardenvillagecouncil.gov.uk/documents>).

9/05/23 Public Representation

None.

10/05/23 Planning Matters

23/00680/FUL - Construction of shed in rear garden to be used as a hair salon at 2 St Ives Place, Harden.

Resolved: Harden Village Council has no objection to this application in principle. However, we do have some concerns about the potential for vehicle movements to cause nuisance and disturbance in a residential area. We would propose that if approved, the proposed opening hours are included as conditions, with the following amendments: -

- Saturday mornings 09:00 start (application proposed 08:00)
- Busy times, holidays and Christmas evenings to finish no later than 19:00 (application proposed 21:00).

The Council also assumes that Building Control and Environmental Health will have appropriate input with regard to matters not mentioned in the application including drainage, water supply, WC provision (if required), and storage of chemicals.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

11/05/23 Planning Consultations - Procedure

Members discussed options with regard to responding to new planning consultations when a Village Council meeting is not imminent.

Resolved: When necessary, the Clerk to collate comments and submit to Bradford Council under delegations. Cllr Kirkham to make a briefing note available for each application, which will be circulated to all Members inviting comments for the Clerk to incorporate into a consultation response. The use of delegations to be reported to a subsequent meeting.

12/05/23 Exchange of Information

Cllr Kirkham described a discussion with a resident about mobility scooters and dropped curbs. Of particular concern was the entrance to Woodbank Garden Centre. The Clerk to contact Highways.

Cllr Bryan had been asked about activity in the St Ives Estate, where several trees have been felled and footpaths closed. Members commented about not being consulted as a Village Council by Bradford Council. The Clerk to write to Bradford and request an update and closer engagement so that the Village Council is better placed to respond to resident enquiries. A Bradford Council officer to be invited to a future meeting.

13/05/23 Correspondence

- a) Email from Bradford Council re. local councils briefing on electoral review. Noted.
- b) Email from a resident re. heavy goods vehicles. Noted. Bradford Council have previously dismissed weight restriction on the grounds of there being no reasonably viable alternative route. The Clerk to invite a Highways representative to a future meeting.
- c) Emails from Bradford Council re. installation of illustrated map on land owned by the Highway Authority. Noted.
- d) Email from Yorkshire Local Councils Associations (YLCA) re. Infrastructure Levy consultation (consultation briefing from the National Association of Local Councils circulated separately to Members). Noted.
- e) Email from Ward Officer re. parking on grass verges on Wilsden Road. Noted.

14/05/23 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,169.15	Payroll
Ken Eastwood	£27	Expenses
Digital Nomads Ltd	£472.80	Website annual charge
Harden Congregational Church	£62.50	Room hire (Earth Day)
Harden Beck Horticultural Society	£250	Small grant (tables & chairs)

- b) To note the statements, balances and bank reconciliation presented to the meeting.

15/05/23 Minor Items and Items for Next Agenda

The Clerk updated Members on progress with the secure tool store. An update is expected from Bradford Council with regard to arrangements to deliver the store through the narrow gates at the Memorial Hall.

Cllr Bryan stated that he plans to meet with ward Councillor Sullivan to explore closer collaboration.

16/05/23 Next Meeting

Confirmed that the Annual Village Council meeting will be held on 8th June, 2023 at 7.15pm. The Chair closed the meeting at 8:43 pm.

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